



Document ref: SPK\_CON\_C\_001\_02

Title:

Customer Specification  
Information Record



Specification Record	SPK_CON_C_001_02	Issue Date: 01/Mar/06
	Revision: V 001	Page 2 of 8

## TABLE OF CONTENTS

TABLE OF CONTENTS .....	2
1 DOCUMENT CONTROL .....	2
2 HOW TO USE .....	2
3 CUSTOMER INFORMATION.....	3
4 SPECIFICATION INFORMATION.....	4
5 ANCILLARY EQUIPMENT .....	5
6 SERVICES AND DOCUMENTATION .....	6
7 TECHNICAL INFORMATION.....	7
8 ADDITIONAL INFORMATION.....	8

### 1 DOCUMENT CONTROL

Title	<b>CUSTOMER SPECIFICATION RECORD</b>
Document Reference	<b>SPK_CON_C_001_02</b>

<b>CONTROL</b>	
<b>Date</b>	
<b>CSI Project reference</b>	
<b>Compilers Name</b>	

This document should be saved on the network under the name: -

SPK\_CON\_C\_001\_(**CSI Project number**). doc

### 2 HOW TO USE

This document is used by CSI as the first record of a customer's requirements and can be completed by a customer, agent or CSI employee.

It forms part of CSI quality systems.

The more accurate the information the better CSI will be able to meet a customer's requirements.

**Please complete as much as possible and FAX back to CSI on  
+44 (0) 1359 244405**

Or email to [sales@coatingsystems.co.uk](mailto:sales@coatingsystems.co.uk)

Specification Record	SPK_CON_C_001_02	Issue Date: 01/Mar/06
	Revision: V 001	Page 3 of 8

### 3 CUSTOMER INFORMATION

Name of Customer	
Address ( <i>full postal</i> )	
Country	
Contact Name	
Contact Position	
Phone Number	
Fax Number	
Email Address	
Existing Customer	Yes / No
Contact Initiated by	Agent / Customer / CSI
Date of first contact	
All correspondence to	Agent / Customer
Local Agent ( <i>if known</i> )	

#### 4 SPECIFICATION INFORMATION

<b>Techincota™ Model</b>				
	<b>LabTech</b>	50g – 10Kg		If Yes Please Call CSI Direct
	<b>T200</b>	200 Litre – 150Kg		Yes / No
	<b>T400</b>	400 Litre – 350Kg		Yes / No
	<b>T600</b>	600Litre – 500Kg		Yes / No
	<b>Expected batch sizes</b>			Kg's
	<b>Flameproof</b>	Inlet / Machine / Exhaust		Yes / No
	<b>Sample Door or Sample Thief</b>			Dr / Th
	<b>Valances Required</b>	Flush Wall Fitting		Yes / No
		Rear Wall Fitting		Yes / No
		Free Standing		Yes / No
<b>Wash-in-place</b>				
	<b>Detergents</b>	Number Required		Yes / No
				0 - 3
	<b>Wash Water</b>	Recycle		Yes / No
		To Drain (Rinse)		Yes / No
	<b>Product handling</b>	Tablet Loading Chute		Yes / No
		Reverse Unloading		Yes / No
<b>Solution Application Systems</b>				
	<b>Coating Types</b>	Aqueous Film		Yes / No
		Sugar Coating		Yes / No
		Organic Film		Yes / No
	<b>Measurement</b>	Flow meter (Volumetric)		Yes / No
		Flow meter (Mass)		Yes / No
		Weigh Scale		Yes / No

## 5 ANCILLARY EQUIPMENT

<b>Inlet Air handling unit</b>					
	<b>Frost protection</b>				Yes / No
	<b>Humidity</b>	Capping			Yes / No
		Control			Yes / No
	<b>Outdoor Installation</b>				Yes / No
	<b>Double Deck Unit</b>				Yes / No
	<b>HEPA</b>				Yes / No
<b>Exhaust System</b>					
	<b>HEPA</b>				Yes / No
	<b>Safe change (bag in bag)</b>				Yes / No
<b>CoTech™ Control System</b>					
	<b>Manual</b>	Push button control			Yes / No
	<b>CoTech™</b>	Single Stage Recipe			Yes / No
	<b>Batch Recorder</b>	(Paperless chart recorder)			Yes / No
	<b>CoTech+™</b>	Multi Stage Recipe & Batch Records			Yes / No
<b>Solution Holding Vessels</b>					
	<b>Electrical (motor)</b>				Yes / No
	<b>Pneumatic (motor)</b>				Yes / No
	<b>Heated</b>				Yes / No
	<b>Size</b>	50 L / 100 L			

Specification Record	SPK_CON_C_001_02	Issue Date: 01/Mar/06
	Revision: V 001	Page 6 of 8

## 6 SERVICES AND DOCUMENTATION

Site Services (Completion of documentation by CSI)			
	<b>Validation</b>	IQ & OQ	Yes / No
		Calibration	Yes / No
	<b>Training</b>	Maintenance	Yes / No
		Operator	Yes / No
		Process	Yes / No
Documentation (supply ONLY)			
	<b>FAT &amp; SAT</b>	Standard	
	<b>IQ &amp; OQ</b>		Yes / No
	<b>Calibration</b>		Yes / No

## 7 TECHNICAL INFORMATION

Options		Units	Value	?
<b>Wash-in-place Required</b>	Detergent 1	Ph		
	Detergent 2	Ph		
<b>WIP Water</b>	<b>Availability</b>			
<b>Supply temperature</b>	Hot Water	°C		
	Cold	Y/N		
	Demineralised	Y/N		
<b>Organic Spray System requirement</b>	Acetone	Y/N		
	Chlorinated Solvent	Y/N		
<b>Inlet Air handling unit</b>	<b>Heating media</b>	Electric, Steam or Hot Water		
	Steam Pressure	Bar		
	Electric supply	Volts		
	Heated Water	Temp		
<b>Humidity control</b>	Chilled Water Flow	°C		
	Water Return	°C		
	Water Flow rate	L/sec		
	Moisture content of air	g/Kg		
<b>Location</b>				
Distance from machine to	Inlet	m		
(Approximate)	Exhaust	m		

**Note**

*Please use the last column (?) to identify where the information is from.*

**(Record the letter).**

- C** From the Customer
- A** From the Agent
- S** From a Site visit
- V** Verbal
- E** Estimation

Specification Record	SPK_CON_C_001_02	Issue Date: 01/Mar/06
	Revision: V 001	Page 8 of 8

## 8 ADDITIONAL INFORMATION

Additional Features / Options	Units	Value	?

**Important.**  
***Please use the last column (?) to identify where the information is from.***

- (Record the letter).**
- C** From the Customer
  - A** From the Agent
  - S** From a Site visit
  - V** Verbal
  - E** Estimation

Thank you for spending the time to complete this form, the information will be used to focuses the response form CSI you should get a response within one working day of CSI receiving this form.